



## National Insurance Company Limited

Head Office, Information Technology Department

Premises No. 18-0374, Plot no.CBD-81, Rajarhat, New Town, Kolkata-700156

### **ONLINE TENDER INVITATION FOR PROCUREMENT OF ROUTER POWER ADAPTER AT HEAD OFFICE, KOLKATA**

**Last date of Submission: 04/12/2023 (Monday) by 1:00 pm**

**Tender Opening: 04/12/2023 (Monday) by 3:00 pm**

**Tender Reference: NIC/IT/2023-24/Router Power Adapter**

**Requirement: PROCUREMENT OF ROUTER POWER ADAPTER AT HEAD OFFICE, KOLKATA.**

**Commercial Bid: Annexure-A**

**Address for communication and dropping Hard Copy:**

**Mr. J K Roy,  
Deputy General Manager,  
National Insurance Company Limited,  
Premises No.18-0374, Plot No. CBD-81,  
New Town, Kolkata-700156**

***Tender Document can be downloaded from <https://nationalinsurance.nic.co.in>, ITJ portal, GEM Portal from 21/11/2023***



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1. National Insurance Co. Ltd., hereinafter called 'NIC', invites bids from eligible vendors for procurement of ROUTER POWER ADAPTER.
2. The vendor shall be responsible for providing all types of services as mentioned in Tender document and Scope of Work.

Details are as follows:

- The offer shall be given in a sealed Covers, by marking "**Quotation for procurement of ROUTER POWER ADAPTER AT HEAD OFFICE, KOLKATA**".
- The documents should be signed by the authorized official of the vendor.
- It will be a single packet bid.
- Commercial Bid will be considered only when the Eligibility criteria (Refer Point no.1 of Terms and Conditions) and Scope of Work is met or else commercial bid shall not be considered.
- Any bid incomplete in any respect will not be considered and shall be rejected.

### TERMS AND CONDITIONS OF THE TENDER

#### 1. Technical Eligibility Criteria:

- a) The bidder must be empanelled vendor of NIC HO for small IT purchases.
- b) The bidder must have an office in Kolkata.
- c) The bidder shall provide CISCO partner certificate valid as on date of tender opening.
- d) The vendor has to submit the declaration of Conflict of interest as per **Annexure B** at the time of submission of the Bid.

**Please note that Bidder has to submit bids in both online and offline mode. Non-submission of any one, may result to the rejection of entire bid.**

- e) Bidder needs to submit the documentary evidence for all the points mentioned above i.e. from Point 'a' to point 'd' of technical eligibility criteria. Non submission of the same may result to the cancellation of entire bid.



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## Scope of work:

Supply of 50 Router Power Adapter for the Cisco routers - model "C1-CISCO4321/K9"

Part Number	Description
PWR-4320-AC=	AC Power Supply for Cisco ISR 4320, Spare
CAB-AC-C5-IND=	AC Power Cord, Type C5, India

**Payment Terms:** After completion of the successful delivery and installation of Router Power Adapter as per PO and upon submission of invoice NIC will make Payment on actual basis through NEFT/RTGS. No advance payment will be made by NIC.

## 4. Others:

- The offer must be made in Indian Rupees only, all costs should be given in figures and words. No upward revision of price will be acceptable even if any changes or fluctuation in rupee dollar rates.
- The bids will be opened through GeM Portal at 3:00 pm on 4<sup>th</sup> December 2023(Monday).
- Price for the items shall be quoted as per the Annexure-A.
- Documentary proofs regarding eligibility criteria (Refer Point 1) must be enclosed or else bid shall be rejected.

Note: Tender should be submitted in GeM portal by 4<sup>th</sup> December 2023(Monday) 1:00 pm, If not submitted online, bids will be rejected.

Authorized Signatory

Name & Designation

Stamp:



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## Commercial Bid (Annexure-A)

Item Description	Quantity	Unit Price (Exclusive of taxes)	Total Price (Exclusive of taxes)	GST	Total Price (Inclusive of taxes)
CISCO Router Power Adapter as per "Scope of Work"	10	₹	₹	₹	₹
CISCO Router Power Adapter as per "Scope of Work"	10	₹	₹	₹	₹
CISCO Router Power Adapter as per "Scope of Work"	10	₹	₹	₹	₹
CISCO Router Power Adapter as per "Scope of Work"	10	₹	₹	₹	₹
CISCO Router Power Adapter as per "Scope of Work"	10	₹	₹	₹	₹

### NOTE:

1. Commercial Bid will be opened only when the eligibility criteria (Refer Point no.1 - Scope of Work) is met and complied with, or else the commercial bid will not be considered.
2. Rate validity shall be for a period of Six Months from date of issue of Purchase Order.
3. Price discovered through GEM portal would be considered as final price.
4. NIC reserves the right to accept/reject any or all the offers without assigning any reason whatsoever.

Authorized Signatory

Name:

Designation:

Stamp:



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### Annexure-B

#### Self-Declaration (To be signed on Bidder's Company Letter-Head)

#### Re: Declaration regarding Conflict of Interest (COI) in Public Procurement

We, hereby declare that the participation by our bidding firm (Bidder's Name) or any of our affiliates are neither involved in the consultancy contract to which this procurement is linked; nor we are part of more than one bid in the procurement; nor our bidding firm or our organization personnel have relationships or financial or business transactions with any official of Procuring Entity i.e. M/s National Insurance Company Limited who are directly or indirectly related to tender or execution process of contract; nor have access to information of (procuring entity name) to gain unfair advantage in the procurement process. We, also confirm that:

1. We, (Bidder's Name) or our constituent do not have common controlling shareholding or other ownership interest
2. Any constituent of us (Bidder's Name) is not a constituent of another bidder.
3. We, (Bidder's Name) do not have the same legal representation with any other bidder for the purpose of the bid.
4. We, (Bidder's Name) do not have any relationship with any other bidder that puts us in a position to allow access to each other's information or to influence the bid of any other bidder.
5. We, (Bidder's Name) have not participated in preparation of any document, design or technical specification for the project.

(Signed & Stamped from Bidder)