# Notice Inviting Tender (NIT)

The Reserve Bank Staff College (hereinafter referred to as “the College”) invites
e-Tendersfrom eligible companies/agencies/firms under Two Bid System (Technical & Financial Bid) to engage ‘**Annual Service Contract for Deployment of Trained Fire Safety Personnel (Fire Supervisors and Fire Guards) at Reserve Bank Staff College, Chennai**’ for the period from **April 01, 2024 to March 31, 2025**, as per the Schedule of Tender given in page 4. The Tendering will be done through the e-Tendering portal of MSTC Ltd., (https://www.mstcecommerce.com/eprochome/rbi). All interested companies/agencies/firms must register themselves with MSTC Ltd through the above-mentioned website to participate in the tendering process.

Interested bidders should electronically submit their proposal, as per the instructions regarding E-Tender, along with all supporting documents, complete in all respects, **on or before January 15, 2024 up to 02:00 p.m**. Tenderers shall submit the tender proposal along with a refundable Earnest Money Deposit of **₹1,16,000/- (Rupees One lakh Sixteen thousand only),** as prescribed in the Tender**.** The technical bids (Part - I) of the Tender will be **opened electronically on January 15, 2024 at 03:00 pm**. In the event of any date indicated above being declared a holiday, the next working day shall become operative for the respective purpose mentioned herein. Financial bid (Part - II) of only those bidders who are found to be eligible on evaluation of their Part - I documents will be opened with due intimation to the eligible bidders via electronic mode only.

Tender document can be downloaded from the RBI website [www.rbi.org.in](http://www.rbi.org.in), under tender section and www.mstcecommerce.com. Any Amendment(s) / Corrigendum / Clarification(s) with respect to this Tender shall be uploaded only on the website / e-portal and will not be published in the newspaper. The Tenderer should check the above website / e-portal for any Amendment / Corrigendum / Clarification before submitting the bid. The College shall have the right to modify the tender and extend the deadline for submission of tender. Further, the College is not bound to accept the lowest Tender and reserves the right to accept any Tender, either in full or in part. The College reserves the right to reject any or all the Tenders without assigning any reason thereof.

 The Chief General Manager / Principal

 Reserve Bank Staff College

 359, Anna Salai, Teynampet, Chennai

Chennai

Date: December 14, 2023

**SCHEDULE OF TENDER (SOT)**

|  |  |
| --- | --- |
| e-Tender no.  | **RBI/Reserve Bank Staff College/HRMD/1/23-24/ET/280 [Service Contract Fire Safety]** |
| Name of Tender | “Annual Service Contract for Engagement of Fire Safety Personnel at Reserve Bank Staff College (RBSC), Chennai”. |
| Mode of Tender  | e-Procurement System (Online Part - I – Pre-qualification criteria and Techno-Commercial Bid and Part - II - Price Bid through www.mstcecommerce.com/eprochome/rbi)  |
| Date of NIT available to parties to download  | December 14, 2023 from 11:00 A M  |
| Earnest Money Deposit  | ₹1,16,000/- (Rupees One lakh Sixteen thousand only) from each bidder  |
| Pre-Bid Meeting | December 21, 2023 at 11:30 A M at Conference Room, RBSC  |
| Date of Starting of e-Tender for submission of online Techno-Commercial Bid and price Bid at https://www.mstcecommerce.com/eproc | December 29, 2023 from 02:00 P M  |
| Date of closing of online e-tender for submission of Techno-Commercial Bid & Price Bid along with EMD  | January 15, 2024 at 02:00 P M  |
| Date & time / Venue of opening of Tender - Part I | January 15, 2024, 03:00 p.m. at Reserve Bank Staff College. (Part II will be opened on a later date after evaluation of Part I. Opening of Part II will be intimated to qualified bidders) |
| Transaction Fee  | Payment of Transaction Fee as mentioned in the MSTC portal through MSTC payment gateway through NEFT / RTGS in favour of MSTC LIMITED  |
| Address for Communication | The Principal Reserve Bank Staff College 359, Anna Salai, Teynampet Chennai - 600 018 e-mail: principalrbsc@rbi.org.in  |