# Notice Inviting Tender (NIT)

The Reserve Bank Staff College (hereinafter referred to as “the College”) invites
e-Tendersfrom eligible companies/agencies/firms under Two Bid System (Technical & Financial Bid) to engage ‘**Annual Service Contract for Deployment of Trained Security Personnel (Security Supervisors and Security Guards) at Reserve Bank Staff College, Chennai**’ for the period from **April 01, 2024 to March 31, 2025**, as per the Schedule of Tender given in page 4. The Tendering will be done through the e-Tendering portal of MSTC Ltd., (https://www.mstcecommerce.com/eprochome/rbi). All interested companies/agencies/firms must register themselves with MSTC Ltd through the above-mentioned website to participate in the tendering process.

Interested bidders should electronically submit their proposal, as per the instructions regarding E-Tender, along with all supporting documents, complete in all respects, **on or before January 15, 2024 up to 02:00 p.m**. Tenderers shall submit the tender proposal along with a refundable Earnest Money Deposit of **₹1,40,000/- (Rupees One lakh Forty thousand only),** as prescribed in the Tender**.** The technical bids (Part - I) of the Tender will be **opened electronically on January 15, 2024 at 03:00 pm**. In the event of any date indicated above being declared a holiday, the next working day shall become operative for the respective purpose mentioned herein. Financial bid (Part - II) of only those bidders who are found to be eligible on evaluation of their Part - I documents will be opened with due intimation to the eligible bidders via electronic mode only.

Tender document can be downloaded from the RBI website [www.rbi.org.in](http://www.rbi.org.in), under tender section and www.mstcecommerce.com. Any Amendment(s) / Corrigendum / Clarification(s) with respect to this Tender shall be uploaded only on the website / e-portal and will not be published in the newspaper. The Tenderer should check the above website / e-portal for any Amendment / Corrigendum / Clarification before submitting the bid. The College shall have the right to modify the tender and extend the deadline for submission of tender. Further, the College is not bound to accept the lowest Tender and reserves the right to accept any Tender, either in full or in part. The College reserves the right to reject any or all the Tenders without assigning any reason thereof.

 The Chief General Manager / Principal

 Reserve Bank Staff College

 359, Anna Salai, Teynampet, Chennai

Chennai

Date: December 14, 2023

**SCHEDULE OF TENDER (SOT)**

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| e-Tender no.  | **RBI/Reserve Bank Staff College/HRMD/2/23-24/ET/281 [ServiceCntrt SecurityPersonnel]** |
| Name of Tender | Annual Service Contract for Engagement of Security Personnel at Reserve Bank Staff College (RBSC), Chennai”. |
| Mode of Tender  | e-Procurement System (Online Part I – Prequalification criteria and Techno-Commercial Bid and Part II - Price Bid through https://www.mstcecommerce.com/eproc)  |
| Date of NIT available to parties to download  | 02:00 pm of 14/12/2023 |
| Earnest Money Deposit  | ₹1,40,000/- from each bidder by NEFT from each bidderBeneficiary Name: RBSC CHENNAIIFSC: RBIS0SCPA01Account No.: 186003001 OrBank Guarantee in the prescribed format |
| Pre-Bid Meeting | 11:30 am of 22/12/2023 offline at RBSC, Chennai |
| Date of Starting of e-Tender for submission of online Techno-Commercial Bid and price Bid at https://www.mstcecommerce.com/eproc | 02:00 pm of 29/12/2023 |
| Date of closing of online e-tender for submission of Techno-Commercial Bid & Price Bid along with EMD  | 02:00 pm of 15/01/2024  |
| Date & time / Venue of opening of Tender - Part I | 03:00 pm of 15/01/2024at Reserve Bank Staff College. (Part II will be opened at a later date after evaluation of Part I. Opening of Part II will be intimated to qualified tenderers) |
| Transaction Fee  | Payment of Transaction fee as mentioned in the MSTC portal through MSTC payment gateway / NEFT / RTGS in favour of MSTC LIMITED  |
| Address for Communication | The Principal Reserve Bank Staff College No.359, Anna Salai, Teynampet Chennai - 600 018 e-mail: - principalrbsc@rbi.org.in |