



# DAMODAR VALLEY CORPORATION

दामोदर घाटी निगम

(ESTABLISHED BY THE ACT XIV OF 1948)

DVC, HEAD QUARTER

DVC Towers, V.I.P. Road, Kol-54

डीवीसी टावर्स, वी.आइ.पी. रोड, कोलकाता - ७०००५४

## TENDER DOCUMENTS

**A Comprehensive Annual Maintenance Contract (AMC) of 43 (forty three) nos. M/S LG make 1.5 Ton Split ACs for a period of 02(two) yrs. installed at SLDC, Howrah.**

**NIT NO DVC/Tender/Head Quarter/SLDC/CMM/Works and Service/00005 Dated 30/08/2022**

**(THROUGH OPEN TENDER ENQUIRY & ONLINE REVERSE AUCTION(RA))**

**TENDER DOCUMENT FOR A Comprehensive Annual Maintenance Contract (AMC) of 43 (forty three) nos. M/S LG make 1.5 Ton Split ACs for a period of 02(two) yrs. installed at SLDC, Howrah.**

The document consists of the following :

- 1) Instruction : Submission of Tender Paper
- 2) Annexure-I: Work Details and Techno-Commercial Terms & Conditions
- 3) Annexure-II: Instructions to the Bidders
- 4) Annexure -III : Eligibility criteria for selection of tenderers (Qualifying Requirement)
- 5) Annexure - IV : Terms & Conditions for Reverse E-Auction Bidding
- 6) Form - A : Format for acceptance of Commercial Terms, General Terms & Conditions and other terms of RFQ.
- 7) Annexure -E : Format for BG towards EMD
- 8) Annexure -F: Bank Guarantee Verification Check List
- 9) Annexure - G: Format for Letter of Bid
- 10) Annexure - H: Format for Details Of Banker For Making Payment Through RTGS/NEFT
- 11) Annexure - I: Format for Proforma For Affidavit
- 12) Annexure - J: Proforma for Power of Attorney
- 13) Annexure - K: List of Commercial Banks as per RBI (Source RBI Website dt. 08-06-2012)
- 14) Safety Clause : As per GCC - 31
- 15) Techno-commercial Schedule(In seperate Excel Format)
- 16) Price Schedule(In seperate Excel Format)
- 17) Annexure-P containing remaining clauses
- 18) TECHNO COMMERCIAL PDF SHEET (The bidder should upload the scanned copy of this PDF document AFTER FILLING-IN ALL THE RELEVANT CELLS, signing at the bottom with company stamp)
- 19) ANNEXURE-III Containing DOCUMENT CHECKLIST, VERY IMPORTANT INSTRUCTIONS alongwith OTHER FORMATS and UNDERTAKINGS.
- 20) PVC (Price Variation Clause) on labour component
- 21) PRICE bid Excel sheet (excel sheet to be downloaded from the e-tendering website, filled up completely as per directions and has to upload it in the requisite place in the e-tendering website)



# DAMODAR VALLEY CORPORATION

दामोदर घाटी निगम

(ESTABLISHED BY THE ACT XIV OF 1948)

DVC, HEAD QUARTER

DVC Towers, V.I.P. Road, Kol-54

डीवीसी टावर्स, वी.आइ.पी. रोड, कोलकाता - ७०००५४

Website: <http://www.dvc.gov.in>

FAX : (033) 2355-2936

Phone : (033) 2355-2936

## NOTICE INVITING TENDER

### (THROUGH OPEN TENDER ENQUIRY & ONLINE REVERSE AUCTION(RA))

**Tender No. DVC/Tender/Head Quarter/SLDC/CMM/Works and Service/00005 Dated 30/08/2022**

**Last Date of submission(uploading) of Bid Documents : 27/09/2022 (upto 1100 Hrs. )**

**Date of Opening of Techno-Commercial Offer : 28/09/2022 at 1130 Hrs.**

**DESCRIPTION OF WORKS :** A Comprehensive Annual Maintenance Contract (AMC) of 43 (forty three) nos. M/S LG make 1.5 Ton Split ACs for a period of 02(two) yrs. installed at SLDC, Howrah.

Tenders for Single Stage-Two Envelope-Two Part tendering through e-tendering process are invited by CMM,Kolkata, Damodar Valley Corporation, for A Comprehensive Annual Maintenance Contract (AMC) of 43 (forty three) nos. M/S LG make 1.5 Ton Split ACs for a period of 02(two) yrs. installed at SLDC, Howrah. for the under mentioned job as per description of work ,scope of work ,terms and condition as detailed below.

<b>EARNEST MONEY</b>	: Rs.2606.00/-only
<b>COST OF TENDER PAPER</b>	: Rs.1000.00 /- only.[NON-REFUNDABLE]
<b>DATE OF START OF DOWNLOADING OF TENDER DOCUMENT</b>	: 30/08/2022 at 1700 Hrs.
<b>DATE OF END OF DOWNLOADING OF TENDER DOCUMENT</b>	: 27/09/2022 (upto 1200 Hrs.)

Tenders, will be received by the office of the CHIEF MATERIALS MANAGER, DVC, HEAD QUARTER upto 1100 Hrs. on 27/09/2022 and the same will be opened in presence of representative of participating vendors on 28/09/2022 at 1130 Hrs. If the Opening day is declared a holiday by DVC/any unforeseen situation arrives(local Strike/Bandh etc.), then these activities will be taken up on the next working day at the same time schedule. Tenders received in the office of the CHIEF MATERIALS MANAGER after scheduled time and date fixed for the purpose will not be considered at all and DVC authorities will not take any responsibility to accept any tender which are received in his office late due to postal delay. When tenders are intended to be submitted to the tender inviting authority by messenger/courier/speed post, these should be submitted to the designated officer and thereafter it is to be kept in the designated place in the office of the tender inviting authority. The names and designation of at least two officers specially assigned for this purpose are :-

Sl. No.	NAME	DESIGNATION	ADDRESS	EMAIL-ID
---------	------	-------------	---------	----------

1.	Sri Subhamoy Mazumder	EXECUTIVE ENGINEER-CMM	DVC,HEAD QUARTER	subhamoy.mazumder@dvc.gov.in
2.	SUBHABRATA SAHA	SUPERINTENDING ENGINEER-CMM	DVC,HEAD QUARTER	subhabrata.saha@dvc.gov.in

Nobody in the office of the CHIEF MATERIALS MANAGER other than those mentioned here is authorised to receive any tender delivered by hand.

Bidders must positively complete online e-tendering procedure at <https://etenders.gov.in/e procure/app>.

The details of EMD & cost of Tender documents shall have to be indicated while filling the Tender documents form available in the website <https://etenders.gov.in/e procure/app>. The Bidder shall also have to submit the hard copy of the EMD (amount as mentioned above) & cost of Tender documents in an envelope super scribing "**BID SECURITY/EMD**" in any of the following forms:

**1) COST OF TENDER DOCUMENTS:** Tender documents are downloaded from DVC's website. The cost of tender documents is Non-refundable. The Bidder will pay cost of tender documents through e-payment mode / electronic mode i.e. credit card, debit card / Net banking etc. Provision for NEFT/ RTGS has also been enabled. Moreover in case the bidder who do not have any credit card/ debit card or net banking facilities can use NEFT/ RTGS facilities for payment by downloading the challan from the web site and submit the same to nearest bank. The bidder shall upload the scan copy of payment details while uploading the tender.

**2) EARNEST MONEY:**

**Earnest Money shall be deposited in any of the following mode:**

- a) E-payment mode has been enabled. The bidders can pay the cost of bid document and the EMD through electronic mode i.e. credit card/ debit card/ net banking. Provision for NEFT/ RTGS has also been enable, moreover in case the bidder who do not have any credit card/ debit card or net banking facilities can use NEFT/ RTGS facilities for payment by downloading the challan from the web site and submit the same to nearest bank.
- b) Earnest Money can be submitted in the form of Bank Guarantee from an Indian Nationalized Bank / Schedule Bank / Foreign Bank (in the scheduled list of Reserve Bank India), irrevocable and operative till the validity of the offer as per standard Proforma (as per Performa & instruction given in **Annexure -E**).
- c) DVC Bonds duly endorsed in favour of DVC.
- d) Post Office National Savings Certificate, having face value equal to the EMD value and duly endorsed by issuing authority in favour of Chief Accounts Officer, DVC, Head Quarter.
- e) Attested photocopy of certificate issued by DVC as permanent EMD account holder
- f) Pay Order or Demand Draft in favour of the Chief Accounts Officer, DVC, HEAD QUARTER payable at

**No Bank Guarantee shall be accepted for EMD amount upto Rs. 50,000/-.** However, EMD exceeding Rs. 50,000/- may be accepted in any of the above forms.

The intending Bidder are advised to take care that cost of tender & EMD is correctly drawn and reaches before the tender opening as detailed in the NIT and any relaxation in this regard will not be allowed and their bids shall be rejected outrightly.

**In the event of submission of BG in lieu of Earnest Money, the B.G. shall not be accepted and bid may be rejected if:**

- (a) The name of the NIT mentioned in the BG is different from the NIT for which bids have been invited. (b) The firm/proprietor, on whose behalf the bank guarantee has been furnished, is different from the bidder. (c) The Bank

Guarantee is not of the prescribed value. (d) The validity of the Bank Guarantee is less than the stipulated period.

In addition to the above, other points to be noted and followed strictly for the purpose of the execution of the BG as stipulated under the instruction of submission of BG in Annexure -F.

No tender will be considered as valid without acceptance of Earnest Money Deposit.

**Note:-** The Bank Guarantee to be prepared on non judicial stamp paper of appropriate value which vary from state to state and time to time. As such no rate has been prescribed. It has to be verified from the bank.

**PERMANENT EARNEST MONEY DEPOSIT:** The Tenderer may deposit with the Corporation, permanent EMD of rupees three lakhs only (Rs. 3,00,000) in the form DD/Pay order/banker cheque Draft in favour of Damodar Valley Corporation payable at Kolkata in INR or BG for a period of three years constituting the same sum as security for the compliance with the obligation undertaken in the tenders involving estimated cost upto Rs.1 crore irrespective no. of tender. No interest shall be payable on such deposit amount. Tenderer shall be entitled to submit offers and to have them considered without payment of EMD with each tender separately. An exemption certificate shall be issued to such vendors and they need to furnish reference of this certificate alongwith tender document and also superscribe the reference on the envelope so that offers are accepted for opening.

### **3) FORFEITURE OF EMD**

The EMD may be forfeited

- 1) For failure of tenderers to accept the order / LOI / LOA placed within the validity period of their offer.
  - 2) Any bidder withdraws/varies his offer within the bid validity period before finalization of the tender.
  - 3) If the bidder does not accept the arithmetical correction of its bid price.
  - 4) For failure to submit security cum performance BG within 30 days from the last day of the specified time limit as stipulated in the PO/LOI/LOA.
  - 5) If the acceptance of order is not received within the stipulated period.
  - 6) If the Bidder does not withdraw any deviation listed in Statement of Deviations at the cost of withdrawal indicated by him.
  - 7) If the Bidder refuse to withdraw, without any cost to the Owner, any deviation not listed in Statement of Deviations but found elsewhere in the Bid,
  - 8) On providing false or incorrect information in respect of qualifying requirement etc.
  - 9) In case the L1 bidder for any item fails to produce the documents within the specified period of 10 days in case of domestic tenders and 15 days in case of global tenders, or if any of the information furnished by L1 bidder on-line is found to be false during verification of documents.
  - 10) Permanent EMD deposited by vendors/suppliers shall be forfeited in case they
- i) Revoke the tender or increase the rates after opening the tender but during the validity period of their offers  
**or**  
ii) Refuse to accept the order/contract issued as per their offer or subsequent mutual agreements.  
iii) Do not execute the orders.
- Permanent EMD can be refunded if so desired by vendors, in which case they shall be required to deposit requisite EMD with each tender.

### **4) REFUND OF EMD:**

The earnest money would be refunded to the unsuccessful tenderers within 15 days of finalization of the tender. Earnest Money will be returned to the successful tenderer after receipt of SDBG as per terms mentioned in the Purchase/Work order. No interest would be paid against the EM deposits.

**Exemption from EMD & Cost Of Tender : MSEs registered with MSME / NSIC shall be exempted from the payment of EMD & COST OF TENDER DOCUMENTS. MSEs seeking such exemption must upload scanned copies of valid registration certificate from msme / nsic in the website <https://etenders.gov.in/eprocure/app> [1] and also submit the hard copy of the uploaded documents in a separate envelope super scribing "MSME/NSIC CERTIFICATE" to the office of CHIEF MATERIALS MANAGER, Head Quarter,DVC before the date and time set for bid submission (uploading).**

The above envelopes i.e. "BID SECURITY/EMD" OR "MSME/NSIC CERTIFICATE" (as applicable) should be sealed in an outer envelope super scribing on it, the nit no. and due date of opening.

All Tenderers would be bound by the terms and conditions as detailed in tender specifications by the DVC and GCC available in <http://www.dvc.gov.in/GCC-2016.pdf>.

The subject NIT has been hoisted in e- procurement portal "<https://etenders.gov.in/eprocure/app>" You may visit website for detail of the NIT & its tender documents and also may participate in the tender through e- procurement i.e. on line submission of offer .Further to that you are requested to please register your firm for e-procurement if not registered till date.You may contact for the above through e-mail to DVC.

Offers should invariably be kept open for acceptance for **180 Days** from the date of opening of the tenders.

**All tenderers would be bound by the terms and conditions as detailed in tender specifications of the DVC. DVC reserves the right not to accept the lowest rate quoted by tenderer and reject any or all the tenders and to split up and award the work to more than one tenderer without assigning any reason thereof if considered necessary.**

**Tenderer's authorized representative may be present at the time of opening. However, in unforeseen circumstances or due to administrative reasons, if the bid is not opened on due date, the same will be opened on next working day at same time without any further information. However, if required the date of opening will be extended further and the intimation for the same will be given on-line. DVC reserves the right to cancel any quotation in part or full and to reduce or increase the quantity of supply and to split up & award to one or more tenderer, without assigning any reason thereof**

### **E-TENDERING**

**1.1.** This tender is being processed through e-procurement system. The bid documents are to be downloaded, filled in and submitted through e-procurement system of DVC at <https://etenders.gov.in/eprocure/app>.

However for any future correspondences with DVC (such as responses towards techno-commercial bid clarifications etc), tenderers have to send their reply only to email address as mentioned in NIT & DVC will make correspondences with the tenderer through their respective e-mail addresses. Changes of e-mail address of any bidder, if any, must be intimated on priority basis to DVC in writing with proper reasons thereof.

For any queries regarding all sorts of application of e-Procurement system while acquiring digital signature, registration, downloading & uploading of tender documents, activation of user ID & password, Sk Nawajesh Rahman , e-mail ID [nawajesh@gmail.com](mailto:nawajesh@gmail.com)- Contact No. 9831683690 / Miss Armistha Kangsa Banik, e-mail: [armistha.banik1989@gmail.com](mailto:armistha.banik1989@gmail.com) (Mob:8240124812) may please be contacted.

#### **1.2 DIGITAL SIGNATURE:**

A Valid Digital Signature Certificate (DSC) (class III with Signing & Encryption Certificate) is mandatory to participate for e- tendering system under CPPP portal. The e-token should have both signing and encryption certificate for securing the e-tender data for participating in e- tendering system. The certificate may be obtained from any of the authorised agencies of CCA (Controller of Certifying Authorities)] on Bidder's own cost.

The instructions given below are meant to assist the bidders in registering on the CPP Portal

a) Bidders are required to register in the Government e-procurement portal, obtain `Login ID` & `Password` and go through the instructions available in the Home page after log in to the CPP Portal (URL: <https://etenders.gov.in/eprocure/app>), by clicking on the link `Online bidder Enrolment` on the CPP Portal which is free of charge.

b) As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.

c) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate issued by any Certifying Authority recognized by CCA India with their profile.

e) Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.

f) The Bidder intending to participate in the bid is required to register in the e-tenders portal using his/her Login ID and attach his/her valid Digital Signature Certificate (DSC) to his/her unique Login ID. He/She have to submit the relevant information as asked for about the firm/contractor. The bidders, who submit their bids for this tender

after digitally signing using their Digital Signature Certificate (DSC), accept that they have clearly understood and agreed the terms and conditions including all the Forms/Annexure of this tender.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://etenders.gov.in/e procure/app>

For clarification about e-tendering procedures, downloading & Uploading and further details / elaboration, the bidders are advised to contact the following FMP Support Persons, representatives of M/s. National Informatics Centre Services Incorporated (NICSI), available in Help Desk at DVC Towers, C&M Department, 3rd Floor, Kolkata-54, West Bengal, India during the office hours.

(i) Sk Nawajesh Rahman , e-mail ID [rnawajesh@gmail.com](mailto:rnawajesh@gmail.com)- Contact No. 9831683690

(ii) Miss Armistha Kangsa Banik, e-mail: [armistha.banik1989@gmail.com](mailto:armistha.banik1989@gmail.com) (Mob: 8240124812).

-----  
-----  
Sri Subhamoy Mazumder  
EXECUTIVE ENGINEER-C&M  
(For & on behalf of Damodar Valley Corporation)

**MAIN WORK DETAILS**

Sr. No.	Task Code	Description of Work	Frequency/Quantity	UOM	Completion Period(In Days)
1	SLDC/AMC/AC MACHINESOPT	Comprehensive AMC of 43 (forty three) nos. M/S LG make 1.5 ton split ACs installed at SLDC, DVC, Howrah for a period of 02 (two) years.	8.0000	QUARTERLY	731

**SCOPE OF WORK**

1. Routine inspection, checking and servicing of all air conditioners once in every quarter.
2. For optimising the performance of the AC machines, overhauling, repairing of the air conditioner, replacement of spare parts including fan motors, temperature sensors, evaporators, condensers, capillary, blowers fan blade, air filters, thermostat, capacitors, relay, OLP, electrical valves and gas charging shall be carried out as and when required without any extra cost.
3. Job-sheets of scheduled routine services and breakdown call services, duly signed by the service personnel and DVC representative shall be provided to DVC after completion of each work.
4. Repairing of compressors beyond the valid warranty period to be considered as optional item, as and when required basis.
5. Replacement of compressors and PCBs (for inverter type AC machines) to be considered as optional item, as and when required basis.
6. Any other works to be carried out for satisfactory performance/ smooth operation of the machines have to be carried out without any extra cost to DVC.
7. Replacement/ Repairing(beyond warranty period) of Compressors in excess of 04(four) nos. to be done at the same price as per final BOQ(under Optional Item) of the Work Order.
8. Replacement of PCBs (for Inverter type AC machines) in excess of 02(two) nos. to be done at the same price as per final BOQ(under Optional Item) of the Work Order.

**OPTIONAL WORK DETAILS**

Sr. No.	Task Code	Description of Work	Frequency/Quantity	UOM	Completion Period(In Days)
1	SLDC/AMC/AC MACHINESOPTIONAL-I	Replacement of Compressors--Considering 04(four) nos. of replacement during the contract period.	4.0000	NO.	731
2	SLDC/AMC/AC MACHINESOPTIONAL-II	Replacement of PCBs(for Inverter type Split AC machines)--Considering 02(two) nos. of replacement during the contract period.	2.0000	NO.	731



Orders placed by the Corporation are subject to the Techno-Commercial Terms & Conditions as follows and also will be guided by enclosed GCC. However if any Terms and Conditions mentioned in Techno-Commercial Terms & Conditions are similar with that of GCC, then the former should prevail.

**TECHNO-COMMERCIAL TERMS AND CONDITIONS**

1.0 PRICE BASIS

Rate shall remain VARIABLE throughout the contract period.

2.0 PRICE BID DISCLOSURE

If any price component related to subject NIT in full or in part is exposed and found with its techno-commercial offers, the offer shall out rightly be rejected and will not be considered further.

3.0 BID EVALUATION PROCEDURE

Bid evaluation will be done Summery Wise.

4.0 LD CLAUSE AND RISK PURCHASE CLAUSE

DVC reserves the right to recover a sum equivalent to 0.5% of the delayed work for each week of delay or part thereof subject to maximum of 5% of the total value of the order as Liquidated Damage due to delay in completion of work attributable to the contractor.

(ii) Alternatively, the Purchaser reserves the right to purchase the material from elsewhere at the sole risk and cost of the Vendor and recover all such extra cost incurred by the Purchaser in procuring the material by the above procedure.

(iii) Alternatively, the Purchaser may cancel the Order completely or partly without prejudice to his right under the alternatives mentioned above

(iv) In the event of recourse to alternative (ii) and (iii) above, the Purchaser will have the right to re-purchase the stores, to meet urgency in requirement caused by Vendors failure to comply with the schedule of delivery irrespective of the fact whether the materials are similar or not.

5.0 PAYMENT TERMS FOR MAIN WORKS

Payment Terms Description	Task Description
90% of contract price for works/service contract against RA bills. This also includes initial advance, if any.	For All Tasks
Remaining 10% after completion of the contract.	For All Tasks

PAYMENT TERMS FOR OPTIONAL WORKS

Payment Terms Description	Task Description
90% of contract price for works/service contract against RA bills. This also includes initial advance, if any.	For All Tasks
Remaining 10% after completion of the contract.	For All Tasks

6.0 PERIOD OF CONTRACT

731 days from the date of commencement of work.

7.0 LIMITATIONS OF LIABILITY:

Except in cases of Criminal Negligence or wilful misconduct,

(i) The Contractor and The Employer shall not be liable to the Other Party for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or Interest costs, provided that this exclusion shall not apply to any obligation of the Contractor to pay liquidated damages to the Employer

AND

(ii) The aggregate liability of the Contractor to the Employer, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the Contractor to indemnify the Employer with respect to patent infringement, copy right, workman compensation.

8.0 Please keep your offer valid for 180 days from the due date of opening.

9.0 Other Terms and conditions which are not specifically mentioned in the Terms and conditions of the NIT shall be guided by DVC's G.C.C as per applicability. Bidders are requested to visit Website [www.dvc.gov.in](http://www.dvc.gov.in) and [www.dvctender.com](http://www.dvctender.com) for getting DVC's G.C.C.

10.0 EPF AND LABOUR LAWS:

The contractor has to comply with the provisions of EPF & ESI. The Contractor has also to abide by all statutory laws and rules including labour laws applicable during pendency of this order, i.e. The Contractor has to pay wages to his/her employees as per Central Wages rule following statutory EPF & ESI rule. After e-reverse bidding irrespective of the quoted rate of L-1 bidder, the L-1 bidder / the contractor has to comply with all the statutory rules regarding Wages to his workers as per the central wage rate and as per the provisions of EPF and ESI laws. DVC shall remain unharmed in any and every situation arising out of any non-compliance to the above and the bidder shall be completely responsible for compliance to payment as per Central Wage rates and EPF/ESI provisions/laws.

11.0 ANNEXURE-III-ANNEXURE TO NIT:

This Annexure-III contains the following: -

1) DOCUMENTS CHECK-LIST.

2) Instruction for Bidders vis-à-vis Other Terms and Conditions.

3) Additional FORMATS for (for remaining formats please refer to main NIT document): -

i. POWER OF ATTORNEY: To be uploaded by the Digital Signature Certificate Holder.

ii. FORMAT FOR NO RELATIONSHIP CERTIFICATE.

iii. Format for DECLARATION ON BANNING POLICY.

iv. Undertaking on the bidders' Letter-Head confirming to submit BIS/ISI certificates.

v. STATUTORY UNDERTAKING to be given as an AFFIDAVIT TO BE SUBMITTED BY THE BIDDER On non- judicial stamp paper of appropriate value.

vi. Contract Agreement Format.

The bidder must go through each point thoroughly before bidding. All the requisite documents as are required to be uploaded, are mentioned under document check-list in Annexure-III attached alongwith.

Addendum/Corrigendum/modification/extension, if any, shall be published in the website(<https://etenders.gov.in/eprocure/app>) .

NO SEPARATE INTIMATION SHALL BE GIVEN TO ANY BIDDER REGARDING ANY addendum / corrigendum / amendment / etc. associated with this NIT.

It will be presumed that any bidder bidding against this subject tender has understood and read all the clauses, points, terms & conditions as well as all the attachments and all/any addendum / corrigendum / amendment / etc. associated with this NIT and is also fully aware and in complete confirmation of all the rules and regulations of the aforesaid tender and the tendering processes including that of the e-reverse

auction (if any).

Bidding against this NIT will mean that the concerned bidder is in complete agreement with all the terms & conditions, clauses, rules and regulations of this NIT document including its attachments and that of the e-reverse auction (if any) and all/any addendum / corrigendum / amendment / etc. associated with this NIT.

Any problem arising out of internet speed, non-availability of internet facility etc. during bidding/e-reverse bidding or bidding erroneously causing any harm to the bid/rank/price of the participating bidder is the sole responsibility of the participating bidder and DVC will not be accounted for in this regards, whatsoever. No correspondences, whatsoever shall be made / entertained in any way, in this regard.

12.0 CANCELLATION/SHORT CLOSURE:

As per DVC's GCC (2016)..

13.0 VERY IMPORTANT CONDITION TO ACCEPT BY EVERY BIDDER (W.R.T. MAKE-IN INDIA):-

"Public Procurement (Preference to Make in India), Order 2017 of GOI, Ministry of Commerce and Industry, department of Industrial Policy and Promotion, Udyog Bhawan, New Delhi, No. P45021/2/2017-B.E.-II dated 15th June 2017 is applicable for the subject procurement". It is to mention that any/every participating bidder must be in conformity of this clause and shall accept it unconditionally.

14.0 NOTE:-

a)

PLEASE NOTE THAT ANY ALTERATION / ADDENDUM / MODIFICATION / CORRIGENDUM TO THE NIT/NIT DOCUMENTS if any, shall be published in the website (<https://etenders.gov.in/eprocure/app>) ONLY AND NO-SEPARATE INTIMATION SHALL BE GIVEN TO ANYONE.

So, it is the sole responsibility of the bidders to keep track of the tender from the website for any such publication.

b)

The bidder must go through all the attachments very carefully. Any bidder bidding for this tender has to quote in for the entire portion of the work and in conformity with BOQ(if any) and scope of work and as mentioned in them, has to perform works as per the NIT details for this subject NIT within fixed time frame to the full satisfaction of the officer-in-charge of the user section. The bidding / quoting in the designated place in the price-bid excel sheet means that the participating bidder is quoting for the entire portion of the work and in conformity with BOQ(if any) and scope of work and as mentioned in them, has to perform works as per the NIT details for this subject NIT within fixed time frame to the full satisfaction of the officer-in-charge of the user section, unconditionally agreed to accept all the Terms & conditions, Scope of work, specifications, clauses and conditions/instructions as stipulated in the NIT, its attached documents, any alteration / addendum / modification / corrigendum to the nit/nit documents if any, , SCC including those of the Reverse Auction & DVC's GCC and have taken NO/NIL DEVIATION from the NIT conditions.

15.0 STATUTORY CAUTION:

Any Bidder participating in this tender shall agree to accept and abide by all the terms and conditions of e-Reverse Auction unconditionally.

Each Bidder must agree and undertake the following

" In case, i emerge/become the successful L-1 bidder, I also agree to submit the Confirmation of our clarification to perform the subject work as mentioned in the NIT under reference at our final offered price complying each and every terms, conditions, scope of work, schedule, allocation of risks and responsibilities and any other requirements of the NIT (after the conclusion of the e-reverse auction) and if i do not comply to the queries of DVC after the conclusion of the e-Reverse auction, necessary penal action as deemed fit may be taken against me, which may include forfeiture of Earnest Money (security deposit, if any) and banning/delisting of my/our firm for participating in any future tenders of DVC for a minimum period of 02 (two) years."

Participating in this tender means that each and every bidder has unconditionally agreed to the above and in case of any non-compliance, necessary action as mentioned shall be taken and the bidder shall have no

right to appeal or contest or correspond against the action(s) as shall follow.

**16.0 IMPORTANT NOTICE REGARDING E-REVERSE AUCTION OF THIS TENDER:**

Price Bid Opening Date as well as E-Reverse Auction Date (both will be on the same date a few hours apart, APPROXIMATELY FROM 1:00 P.M. ONWARDS OF THE PRICE BID OPENING DATE) & E-reverse auction will be conducted on the price (excluding GST) AS PER THE NORMS OF GeM.

So kindly get check the registration in the reverse auction website (<https://etenders.gov.in/eprocure/app>) by contacting the FMP

**17.0 STATUTORY UNDERTAKING (TO BE GIVEN AS AN AFFIDAVIT TO BE SUBMITTED BY THE BIDDER ON NON-JUDICIAL STAMP PAPER OF APPROPRIATE VALUE):-**

Every Participating Bidder unconditionally agrees to accept that they shall start/commence the work as per the date given to him by DVC authority, by submitting requisite Security Deposit cum Bank Guarantee (if any) and four sets of agreements as mentioned in NIT documents.

Every Participating Bidder also hereby completely agree to pay any and every worker/employee employed/contracted/hired/engaged by him, as per the notifications / rules of Central Govt. wage rates/laws, EPF and ESI norms and will abide by these laws throughout the contract period (including extensions if any).

The successful bidder also agree that they shall make payments to any and every worker/employee employed/contracted/hired/engaged by them, as they have unconditionally declared above and in any case, if they fail to act so or fail to comply as per the Terms & conditions, Scope of work, specifications, clauses and conditions/instructions as stipulated in the NIT, its attached documents, SCC including those of the Reverse Auction & DVC's GCC, necessary penal action as deemed fit shall be taken against him and he shall not have any right to say against any course of action.

DVC shall remain unharmed in any and every situation arising out of any non-compliance to the above and the bidder shall be completely responsible for compliance to payment as per Central Wage rates and EPF/ESI provisions/laws.

**18.0 THE REMAINING CLAUSES:**

The remaining clauses of this NIT are attached as ANNEXURE-P.

**OTHER TERMS AND CONDITIONS:**

- 1.0 4-The warranty cards for the replaced compressors or PCBs, if any, need to be submitted at the time of replacement.
- 2.0 10-Payment: Payment of AMC charges will be made on quarterly basis. Payment of Optional Item Charges will be made as and when replaced.
- 3.0 9-Place of Work: SLDC, DVC, 31/1, Andul Road, GOMD Premises, Howrah-711109.
- 4.0 7-Price should be firm throughout the AMC validity period.
- 5.0 3-No additional labour charge will be payable in any case.
- 6.0 6-Validity of AMC: The contract shall remain valid for two(02) years from the date of commencement of Job.
- 7.0 1-Breakdown of machine(s) to be attended within 24 Hrs of information (except Sundays and National Holidays). In case of any major breakdown, the machine has to be brought back to service within 72 Hrs.
- 8.0 5-The bidders are free to carry out a detailed inspection of all the machines at their own cost prior to submission of the budgetary offer.
- 9.0 12-The penalty charge will not be imposed for delay due to force majeure such as act of God, Natural Calamity, Civil War, Fire, Strike, Riot etc.
- 10.0 11-On failing to attend the complain call within the stipulated time mentioned as in Cl.-1, a Penalty charge of Rs. 150/- shall be levied for per day of delay.
- 11.0 8-Applicable GST to be mentioned clearly.
- 12.0 13-The vender should submit previous Work-Order / Agreement Copy etc. of AC AMC service of any Govt. concerned office/ PSUs/ Private concerned offices.

**INSTRUCTION TO BIDDERS (ITB)**

**1.0 E-TENDERING CLAUSES**

- a) The Bidders must visit the website <https://etenders.gov.in/eprocure/app> to download the notification / blank tender documents relating to Tender No.DVC/Tender/Head Quarter/SLDC/CMM/Works and Service/00005 Dated 30/08/2022.
- b) The detailed NIT includes Techno-Commercial Document and Price Bid document. These documents should be downloaded from the website.
- c) The Bidders must fill all the details in the Price-bid document and Techno-Commercial Document after going through the NIT. The specific instructions of filling in the details are mentioned in the documents itself. Bidders are requested to study the instructions carefully before filling the documents.
- d) After filling all the documents, the Bidder has to upload those documents in the website again.
- e) If the Bidder uploads the tender documents without filling them completely as per the instructions given in them, DVC reserves the right to reject the bid.
- f) Details of EMD must be filled in the space provided in the website. The scanned copies of the relevant documents must also be uploaded in the website in the "Document Library". The Bidder shall also have to submit the Hard Copy of the EMD (amount as mentioned in the NIT) in a separate envelope super scribed "BID SECURITY/EMD".
- g) Addendum/Corrigendum/modification/extension, if any, shall be published in the website(<https://etenders.gov.in/eprocure/app>) .
- h) DVC shall not be responsible in any way for any delay/difficulties/inaccessibility of the downloading facility from the website for any reason whatsoever.
- i) For clarification about e-tendering procedures, downloading & Uploading and further details / elaboration, the bidders are advised to contact the following FMP Support Persons, representatives of M/s. National Informatics Centre Services Incorporated (NICSI), available in Help Desk at DVC Towers, C&M Department, 3rd Floor, Kolkata-54, West Bengal, India during the office hours.  
(i) Sk Nawajesh Rahman , e-mail ID [rnawajesh@gmail.com](mailto:rnawajesh@gmail.com)- Contact No. 9831683690  
(ii) Miss Armistha Kangsa Banik, e-mail: [armistha.banik1989@gmail.com](mailto:armistha.banik1989@gmail.com) (Mob: 8240124812).

2.0 Before filling the offers, bidders are requested to go through the general conditions of Contract, DVC in order to familiarize with DVC's commercial terms & conditions, Cost Compensations for deviations and bid evaluation procedure.

3.0 The Bidders may visit the site(Head Quarter Plant) for any clarification/discussion on any point as felt necessary with respect to NIT before submission of bid. The costs of visiting the site shall be at the bidder's own expense.

4.0 DVC reserves the right not to accept the lowest rate quoted by a Tenderer and reject any or all the tenders and to split up and award the W.O. to more than one tenderer without assigning any reason thereof and may also increase or decrease the number of tendered quantities to be procured, if felt necessary.

- 5.0 On receipt of formal Work Order in duplicate, one copy shall be returned to the Work Order issuing authority within 7 days duly acknowledged with signature, seal of the firm with date as a mark of acceptance of the contract.
- 6.0 Unsigned offer uploaded by any bidder will not be considered valid.
- 7.0 Conditional discount will not be accepted for bid evaluation.
- 8.0 The tenderers who are found to be indulging in changing /adding or deleting the contents of the downloaded tender documents will be liable to face necessary action as deemed fit including banning, suspension of business dealings etc.
- 9.0 Tenderers will be solely responsible for the correctness/genuineness of the downloaded tender documents from the website. If the offer submitted through the downloaded tender documents which are incomplete, or with changed contents, the offer will summarily rejected.
- 10.0 Quotation submitted by the tenderers through fax/telegrams/e-mail will not be considered valid and conditional discount will not be accepted for bid evaluation.
- 11.0 All Taxes and duties must be clearly indicated in price bid.
- 12.0 If there is any discrepancy between the unit price and the total price, which is obtained by multiplying the unit price and quantity, unit price shall prevail and total price will be corrected accordingly.
- 13.0 Price must be quoted in both figures and words and if there is any discrepancy ,the price quoted in words shall prevail.
- 15.0 **Note:Bidders will not be required to upload scanned copy of any document or to submit hard copy of any document for the techno-commercial evaluation process except the scanned copy of Letter of Bid, cost of tender document, EMD, document in support of exemption of EMD (if applicable), documents in support of QR criteria (the documents as mentioned in the QR of the NIT) besides submission of Hard Copy of cost of tender document and EMD before opening the tender. The information furnished by the bidders on-line along with on-line undertaking with Digital Signature Certificate in support of the authenticity of the facts, figures, information and documents furnished by them online will be accepted for the techno- commercial evaluation of the bids.**
- 15.1 The "**BID SECURITY/EMD**" i.e Cost of tender documents and Earnest Money deposit (for amount as indicated in the tender documents) have to be furnished only in modes specified in the tender documents. The documents towards the same in **original** must reach CHIEF MATERIALS MANAGER, .
- 15.2 The details of documents towards Cost of tender documents and Earnest Money deposit must be filled in the space provided in the website. The scanned copies of the EMD Documents also must be uploaded in "Document Library".
- 15.3 **Bidders must positively complete online e-tendering procedure at <https://etenders.gov.in/eprocure/app>. Do not submit hard copies of the offers.**
- 15.4 The bidders are also advised to keep on visiting the websites for any notification / amendment / addendum / corrigendum.
- 15.5 a. The bidder will have to submit the supporting documents in respect of cost of tender document and EMD in off-line mode i.e. in hard copy along with uploading the same in e-procurement portal mentioned in NIT either in person or by post which must be received in the office of tender inviting authority on any working day after e-publication of NIT and upto last date & time of submission of bid. DVC shall not be responsible for any postal delay in receipt of cost of tender document and EMD. In case the cost of tender document and EMD are not received within the aforesaid period, the bid will be out rightly rejected.

b. In case of exemption of EMD the scanned copy of document in support of exemption will have to be uploaded by the bidder besides submission of Hard Copy before opening the tender. (Documentary evidence like valid registration certificate from appropriate government authority giving details such as, validity, stores etc.).

c. If the information furnished by bidder online are in agreement with the submitted instruments then the bidder will be evaluated as eligible for next step. The qualification in Techno commercial bid will be subject to the receipt and acceptance of cost of tender document and EMD.

15.6 The bidder will download the Letter of Bid, Techno- commercial Evaluation Sheet and the Price bid from the e-Procurement portal.

a. **Letter of Bid:** The letter of bid as per ANNEXURE-G is to be signed by the bidder and scanned copy of the same is to be uploaded during the time of submission of the bid. Letter of bid will be the covering letter of the bidder. The content of the letter of bid should be as per the format given in the NIT and should not contain any other information.

b. **Techno-commercial Parameter sheet:** The techno-commercial parameter sheet containing technical and commercial terms uploaded in the e-procurement portal is to be downloaded by the bidder and after filling the same in all respect, is to be uploaded during bid submission.

The bidder will have to accept the all techno-commercial and General Terms & Conditions of the NIT except which are spelt out in deviation sheet and cost thereof **along with on-line undertaking in support of the authenticity of the declarations regarding the facts, figures, information and documents furnished by the Bidder on-line.** No conditional bid shall be accepted.

In the undertaking given by the bidder on-line, there will be provision for forfeiture of EMD and/or banning for participating in future tenders in DVC for one year wherever applicable, if any information given by the bidder on-line is found to be false at any stage which changes the eligibility status of the bidder.

c. **Price bid:** The price bid containing bill of quantity is to be downloaded by the prospective bidders and fill the same in all respect and upload it in the e-procurement portal during bid submission. The Price Bid which is incomplete and / or not submitted as per instruction given above will be rejected out rightly.

d. Bidders will not be required to upload scanned copy of any document or to submit hard copy of any document for the techno-commercial evaluation process except the scanned copy of Letter of Bid, techno commercial sheet, cost of tender document, EMD, document in support of exemption of EMD (if applicable) besides submission of Hard Copy of cost of tender document and EMD before opening the tender. **The information furnished by the bidders on-line along with on-line undertaking with Digital Signature Certificate in support of the authenticity of the facts, figures, information and documents furnished by them online will be accepted for the Techno-commercial evaluation of the bids.**

e. **Verification of documents:** (i) L1 Bidder/s (Based on the information/declaration furnished by them online) shall have to produce the documents (as required as per NIT) in original /self authenticated and attested by Public Notary, in support of the information furnished by them on-line, for verification on any working day within 10 days in case of domestic tenders and 15 days in case of global tenders from the date of notification by DVC. All bidder(s) shall also submit an affidavit (original) in line with annexure -I on a non-judicial stamp paper of Rs.10 regarding genuineness of the information furnished by him/them online and authenticity of the documents being produced by him/them, within the same time frame. No additional time will be allowed to the bidder for producing the required documents.

(ii) In case any bidder(s) fails to produce the documents within the specified period of 10 days in case of domestic tenders and 15 days in case of global tenders, or if any of the information

furnished by the bidder(s) on-line is found to be false during verification of documents, which changes the eligibility status of the bidder then EMD of the bidder(s) will be forfeited with caution letter to refrain in future and in event of 2nd instances EMD will be forfeited and banning of the bidder for one year from participating in future tender.

- 15.0 **Settlement of disputes and Arbitration** : As per clause no. 33 and Clause no. 20 (Optional Terms and Conditions of Contract) of GCC- 2016.
- 16.1 During bid evaluation the Employer may, at its discretion, ask the Bidder for a clarification on its bid. The request for clarification and the response there to shall be through e-mail only, and no change in the price or substance of the bid shall be sought, offered or permitted.
- 16.2 Notwithstanding anything stated above, the Employer reserves the right to assess the capabilities and capacity of the Bidder to perform the contract at any stage during the entire bid evaluation period and prior to award of Contract, should the circumstances warrant such assessment in the overall interest of the Employer.
- 17.1 In case where the business firm happens to have been banned/suspended by `any establishment of DVC; / `Ministry of Power- Govt. of India; / `Department of Power & Non-conventional Energy Sources- Govt. of West Bengal; / `Department of Power & Non-conventional Energy Sources- Govt. of Jharkhand; and the ban / suspension is still in force on the date of bid opening, the offer of the business firm / authorised agent/ distributor / dealer / affiliates shall not be considered for all establishments of DVC and in such case no bidder / intending bidder shall have any claim arising out of such action.
- 17.2 In case, the performance of a bidder in any contract of DVC is found to be unsatisfactory during last 2 years , they shall not be considered for this tender.



**QUALIFYING REQUIREMENTS:**

**A. TECHNICAL CREDENTIALS**

1. Experience of having successfully completed similar works for any Government department/PSU or any reputed private organization during last 07(seven) years ending last day of month previous to the one in which offers are invited should be either of the following:
  - a. Three similar completed works each costing not less than the amount equal to Rs. 52,129.2 /-  
OR
  - b. Two similar completed works each costing not less than the amount equal to Rs. 65,161.5 /-  
OR
  - c. One similar completed work costing not less than the amount equal to Rs. 1,04,258.4

\* **Completed Works means** : the executed/ completed portion of Work Order/AMC/RC, Payment receipt documents with ref. to WO No. and date or execution certificate with executed value and referred order number may also be considered as a proof of execution even if the work has not been completed in totality (subject to furnishing proof of executed value of work in the form of certified copies of RA Bills) or any relevant documents, which is sufficient to proof the works completed or to be completed.

\* **Similar Works means** : AMC of any kind of Air Condition( AC) in Government department/PSU or any reputed private organization.

**B. FINANCIAL CREDENTIALS**

1. Average annual financial turnover during last 03 financial years should be at least Rs. 39,097 /- as financial QR.

In support to the above Financial QR, the bidders shall submit copy of Audited Annual accounts statement comprising of Balance Sheet, Profit & Loss account of the last 03(three) financial years.

Average annual turnover of the bidder shall be determined taking into consideration his turnover of last 03(three) financial years. Other income shall not be considered for arriving at annual turnover.

Note: In case where audited results for the preceding financial year are not available, certification of financial statements from a practicing Chartered Accountant shall also be considered acceptable.

**C. OTHER CREDENTIALS**

1. **MSME RELAXATION:-** As per Govt. Guidelines, Bidder who will be under the Micro & Small Category will be given relaxation in respect of Past Experience and Annual Turnover subject to meeting their quality & Technical specification.

---

Sri Subhamoy Mazumder  
EXECUTIVE ENGINEER-C&M  
For & on behalf of Damodar Valley Corporation

**BUSINESS RULES FOR ON LINE REVERSE AUCTION / BIDDING**

**1. Definition of Key Terms - Reverse Auction / Bidding:**

**Reverse e-Auction:** Reverse e-Auction is used to procure items/services, where the requirement for one/more Markets of an item is stated and the participants are required to bid down the price to be selected to supply the requirement.

**On-line Reverse e-Auctions:** On-line Reverse e-Auctions refer to those Reverse e-Auctions conducted through the Internet with simultaneous bidding by the bidders (from one or more locations). In other words, the venue for the auction is on an Internet website/ platform. website URL (<https://etenders.gov.in/eprocure/app>) would constitute the venue for the purpose of the on-line auction.

**Award at the Reverse e-Auction:** The bidder quoting the lowest price is normally allotted the item unless otherwise specified by the Client. Price obtained at any stage in the event is valid and legally binding on the bidder.

**Client:** Client is DVC who has conducted such Reverse e-Auction. In case of Reverse e-Auction, the purpose would be to meet their requirement for item/s from among the sellers desiring to sell the items to the Client.

**Bidder / Tenderer:** Bidder is the individual/business entity participating in the Reverse e-Auction, intending to supply the item/s to the Client. To become a Bidder in the auction, a business entity has to secure client approval for participation and also provide written assent to the General Rules and Regulations.

**Elapse Time in Minutes:** It is the minute(s) before the auction end time and acts as a trigger for auto extension of auction. If a bid is received successfully within this minutes, the auction will be extended.

**Start Time:** Start time refers to the time of commencement of the conduct of the On-line auction. It signals the commencement of the Price Discovery process through competitive bidding.

**Duration of the Reverse e-Auction:** It refers to the length of time the price discovery process is allowed to continue by accepting bids from competing bidders. The duration of the auction would normally be for a pre-specified period of time. However, the bidding rules may state the conditions when the pre-specified duration may be extended/ curtailed.

**Auto Extension Times:** In the event of bids in the last few minutes of the Elapse time, the Bid Timings are automatically extended for a specified period from each such bid. Such Auto Extension shall continue until no bids are received in elapsed time The Inactivity Time for Auto Extension purpose is normally 5 minutes. DVC however, retain the right to change the same. The Inactivity Time applicable for the particular On-line Bid shall be communicated to the bidder if it will be set to a value less than 5 minutes.

**End of the Reverse e-Auction:** End of the Auction refers to the termination of the bidding event signalling an end to the price discovery process.

**Auction Report:** e-procurement portal would provide an Auction Report to the Client containing a summary of the auction proceedings (to replace by bidding event) and outcome.

**ID and Pass Word:** Bidders shall log into the e-procurement portal giving user id / password chosen during enrolment to participate in the Reverse e-Auction.

**Start -Bid Price:** "This is the price at which the bidding will start after sealed bids are obtained from the eligible vendors. This is the maximum price which the system will accept. Prices above the start bid price will be rejected by the system. The bidders will have to bid equal to or below the start bid price."

**Decrement value:** Minimum decrement is the minimum amount a supplier has to reduce in order to beat a higher bid. For example, if a bidder bids Rs. 10,00,000/- for a Market, others, in order to beat this bid, have to quote a lower price with a minimum decrement say of Rs. 20,000/- i.e. in order to be eligible they have to quote Rs. 9,80,000/- (or lower) for the same Market. This minimum decrement shall be pre-decided by DVC and will be in-built in the auction engine.

**Max Seal Percentage:** It defines maximum value a bidder can quote in multiples of incremental/ decrement value.

**In case of Reverse Auction,** in order to displace a standing lowest bid and to become "L1", a bidder can offer a minimum bid decrement or in multiples of decrement value up to above Max Seal %. For ex: Current price: - Rs. 49,000 Decrement value: - Rs. 1000 System Defined Maximum Seal %: - 50, in this case a bidder can quote minimum decrement amount as Rs. 49,000-1000= Rs. 48,000 and maximum decrement amount is 49000-24500-1000=23500=24000\*.

**2. Schedule for On Line Reverse e-Auction:**

The On Line Reverse e-Auction is tentatively scheduled on the date of opening of the Price Bid, The tentative timings is as below:

**Start Time: 03:00 pm**

**End Time: 04:00 pm**

**3. Bidding Extension Time:**

- a. If a valid bid is placed within 05 minutes of End Time of the Reverse e-Auction, then Reverse e-Auction duration shall get automatically extended for another 05 minutes from the existing end time.
- b. It may be noted that the auto-extension will take place only if a valid bid comes in those elapse time (say last 05 minutes).
- c. If a bid does not get accepted as the lowest bid, the auto-extension will not take place even if that bid might have come in the last 05 minutes.
- d. The above process will continue till no bid is received in last 05 minutes which shall mark the completion of Reverse e-Auction.
- e. However, bidders are advised not to wait till the last moment to enter their bid to avoid complications related to internet connectivity, their network problems, system crash down, power failure etc.

**4. Post Bidding Procedure:**

DVC will proceed with the Closing Price received in the On Line Reverse e-Auction for further processing and for award considerations.

**5. Procedure of Reverse e-Auction:**

- a) All bidders shall submit their Initial Price Offer (financial bid) along with submission of Technical bid as per

schedule mentioned in Data Sheet online only.

b) The Initial Price Offers shall be evaluated to arrive at the lowest Initial Price Offer.

c) DVC reserves the right to fix the "Opening Price" i.e. the base price/ start price for Reverse e-Auction.

d) The "Opening Price" i.e. the start price for Reverse e-Auction will be as decided by DVC in Indian Rupees(INR) after evaluation of the Initial Price Offers.

e) Final price offer (L1 basis) from the techno-commercially qualified bidders (please see point no. 38 below) will be obtained through On Line Reverse e-Auction procedure on the e-platform of Government e-procurement system of NIC (GePNIC) under Central Public Procurement Portal (CPPP).

f) DVC shall upload the "Opening Price" i.e. the base price/ start price for On Line Reverse e-Auction and can be viewed by all the bidders at the start of the Reverse e-Auction.

g) During the On Line Reverse e-Auction the Qualified Bidders who are eligible for participating in the Reverse e-Auction shall be permitted to place their Final Price Offers provided that the Decrement value shall be at least the minimum decrement amount of 0.5% of "Opening Price" i.e. the base price/ start price.

h) Bidders, by offering a price equal to or lower than the "Next Valid Bid", can become "L1Bidder" and this continues as an iterative process.

i) After completion of the online Reverse e-Auction, the "Closing Price (CP)" shall be available for further processing.

j) Only those Bidders whose offers are found to be technically and commercially Responsive, shall be eligible (please see point no. 38 below) to participate in Reverse e-Auction process.

k) Online Reverse e-Auction shall be conducted by DVC on a pre-specified date and time, while the bidders shall be quoting from their own offices/place of their choice. Internet connectivity shall have to be ensured by bidders themselves.

l) All Bidders are advised to participate in the RA from their own office / own arrangement. In such an event the bidder has to make arrangement for ensuring connectivity throughout RA. For this option bidder shall be solely and exclusively responsible for ensuring continuance of connectivity. DVC shall, in no way, be responsible for the consequences arising out of disruption of connectivity. In case the bidder desires, efforts will be made to provide assistance from FMP Support Persons of M/s. National Informatics Centre Services Incorporated(NICSI) deputed at DVC, HQ, Kolkata during the reverse e-auction phase by deploying skilled persons from service provider / authorized representative at the participating vendor locations.

**Note: If no bid is received in the Bidding system/website within the specified time duration of the online Reverse e-Auction, then DVC may take decision for repeat Reverse Auction / Bidding on some other date and time or otherwise, at its sole discretion.**

#### **6. Terms and Conditions for Reverse e-Auction:**

Against this Tender enquiry for the subject package with detailed scope of Services as per bidding document, DVC shall resort to "ON LINE REVERSE e-AUCTION PROCEDURE". The philosophy followed for Reverse e-Auction shall be English Reverse (No ties).

1) Bidders are advised to get fully trained and clear all their doubts such as refreshing of Screen, tender value being Bid, Bidding rules etc.

2) After completion of the Reverse e-Auction event, based on the final price quoted by the bidders in INR, successful bidder shall submit Price Schedule-Excel Sheet uploaded by DVC within 4 hours of conclusion of the Reverse e-Auction.

3) Bidders shall be able to view the following on their screen along with the necessary fields during Online Reverse e-Auction (live auction):

- (a) Auction Start Price/Opening Price.
- (b) Decrement Price
- (c) Auction submitted date & time
- (d) Auction extended up to
- (e) Current price
- (f) My auction price
- (g) Maximum Seal

4) Once the Live auction is over, System will generate BoQ comparative chart showing the Names and Rates of Bidders quoted in the tender as well as (L1) Rates quoted by them in the Auction. Over all bid ranking of each bidder will be generated by system based on either Auction price or financial bid price. The chronologically last bid submitted by the bidder till the end of the auction shall be considered as the valid price bid of that bidder.

5) DVC reserves the right to cancel/reschedule/extend the Reverse e-Auction process/tender at any time, before ordering, without assigning any reason.

6) DVC shall not have any liability to bidders for any interruption or delay in access to the site irrespective of the cause. In such cases, the decision of DVC shall be binding on the bidders.

7) Other terms and conditions shall be as per bidder's Techno-Commercial Proposals and as per DVC's Bidding documents and other correspondences, if any, till date.

8) Bidders are required to submit their acceptance to the stipulated terms and conditions before participating in the Reverse e-Auction.

9) For the Reverse e-Auction, technically and commercially acceptable bidders only shall be eligible to participate.

10) Bidders shall ensure online submission of their 'Bid Price' within the Bidding Period.

11) Business rules for Reverse e-Auction like event date, time, Bid decrement, extension etc. shall be as per the business rules, enumerated above, for compliance.

12) Bidders have to accept 'Terms & Condition' and the 'Business Rules of Reverse e-Auction' before start of Reverse e-Auction. Without this, the bidder will not be eligible to submit bid in the Reverse e-Auction.

13) In line with the provisions of bidding document, DVC will provide the Price Schedule format in MS EXCEL sheet. (BOQ format)

14) On Line Reverse e-Auction will be conducted on scheduled date & time, which shall be intimated to the eligible bidders in advance.

15) After conclusion of the Reverse e-Auction event, the lowest Bidder has to e-mail from its registered e-mail

Id, "Final percentage (%) decrement as quoted" during the online Reverse e-Auction duly signed by the authorized person, in the prescribed Price Schedule- Excel Sheet format, within four (4) hours of Bidding End Time without fail.

16) Bidders should acquaint themselves of the 'Business Rules of Reverse e-Auction' stipulated at above.

17) If the Bidder or any of his representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly or indirectly by communicating with other bidders, action as per extant DVC guidelines, shall be initiated by DVC.

18) The Bidder shall not divulge either his Bids or any other exclusive details of DVC to any other Bidder.

19) Period of validity of Prices received through Reverse e-Auction shall be same as that of the period of validity of bids offered.

20) Bidders may note that, although extension time is 'X' minutes, there is a time lag between the actual placing the bid on the local computer of the bidder and the refreshing of the data on to the server for the visibility to the Owner. Considering the processing time for data exchange and the possible network congestion, bidders must avoid the last minute hosting of the Price Bid.

21) Participating bidder will agree to non-disclosure of trade information regarding the purchase, identity of DVC, bid process, bid technology, bid documentation and bid details.

22) It is brought to the attention of the bidders that the bid event will lead to the final price only.

23) Technical and other non-commercial queries (not impacting price) can only be routed to the DVC contact personnel indicated in the bidding documents.

24) Order finalization and post order activities would be transacted directly between successful bidder and DVC.

25) In case of any problem faced by the bidder during Reverse e-Auction and for all Bidding process related queries, bidders are advised to contact the persons indicated in the bid document.

26) Bidders are advised to visit the Bidding page and enter the 'Live Bidding' cockpit successfully well in advance to identify/rectify the problems to avoid last minute hitches.

27) DVC will not be responsible for any PC configuration/Java related issues, software/hardware related issues, telephone line glitches and breakdown/slow speed in internet connection of PC at Bidder's end.

28) Bidders may note that it may not be possible to extend any help, during Reverse e-Auction, over phone or in person in relation to rectification of PC/Internet/Java related issues and Bidder may lose the chance of participation in the Bidding.

29) For access to the Bidding site, the following URL is to be used: <https://etenders.gov.in/eprocure/app>. For user guidance please follow the manual which is there in the website.

30) No queries shall be entertained while Reverse e-Auction is in progress.

31) Final rate of individual items of the L1 bidder of Reverse e-Auction shall be calculated on the basis of same percentage (%) of reduction/ decrement for each items as that of received on item-wise price during the Reverse e-Auction from L1 bidder (L1 basis) over base price/opening price of Reverse e-Auction.

32) In the event of L-1 bidder refusing to give breakup of price and in case order cannot be placed without price breakup the bidder shall be suspended for a period of six months from the date of issue of suspension order. The suspension will apply prospectively and during suspension period, enquiry shall not be issued to the firm and bid submitted in open tender shall be rejected.

33) In the event of L-1 bidder backing out prior to placement of order, the bidder shall be suspended for a period of six months from the date of issue of suspension order. The suspension will apply prospectively and during suspension period, enquiry shall not be issued to the firm and bid submitted in open tender shall be rejected. EMD will be forfeited.

**34) Note: All the Techno-commercially accepted tenderers after eliminating the H-1 tenderer will be allowed to participate in on-line Reverse e- Auction over internet for bidding. However, if the techno commercially complied bidders are less than five then all the tenderers will be allowed to participate in online Reverse e-Auction over internet for bidding.**

## **7. User Help:**

1) Log on to <https://etenders.gov.in/eprocure/app>.

2) Enter your Login ID & Password. Click on the link "Login".

3) You will reach your account Home Page, click on the tab "Live auctions" on and then click to view the auction information against respective the tender ID no. & Title

#Check points for starting real time Bidding

#Check the details of Reverse e-Auction participating for,

#Had taken the vendor training

#Correct Item name that is set for Reverse e-Auction

Note: In case of any difficulties facing during reverse-e-auction, the bidders are advised to contact FMP Support Persons of M/s. National Informatics Centre Services Incorporated(NICSI), (i) Mr. Sk Nawajesh Rahman, e-mail ID [rnawajesh@gmail.com](mailto:rnawajesh@gmail.com)- Contact No. 9831683690 & ii) Miss Armistha Kangsa Banik, e-mail: [armistha.banik1989@gmail.com](mailto:armistha.banik1989@gmail.com) (Mob: 8240124812)

**FORM - A**

**(To be submitted on Supplier's Letter Head)**

**Format for Acceptance of Commercial Terms, General Terms and Conditions and all other Terms of the RFQ**

We \_\_\_\_\_

(Supplier Name)

having registered office at \_\_\_\_\_

(address)

agree to all the Commercial, General & other Terms & Conditions listed in the

RFQ No. \_\_\_\_\_

dated \_\_\_\_\_

for procurement of \_\_\_\_\_ (item) through Reverse Auction.

We confirm that we are in a position to supply material and complete the job as per the specifications given in RFQ. We have also understood the Reverse Auction Process and the Reverse Auction rules and special instructions given in the RFQ. We agree to participate in the Reverse Auction and abide by the rules.

We nominate an executive, whose details are given below, to put the bids on our behalf. The details of the person authorized to bid on our behalf are as follows.

Name & Designation:

e-mail ID :

**Contact Phone Nos:**

Address :

(Signature & Seal)

Place:

Date

TECHNO-COMMERCIAL DEVIATION SCHEDULE

Bidder should agree to all the techno-commercial terms and conditions of the bid documents. However, deviation, if any, should be stated as per the following schedule and to be submitted along with the technocommercial bid failing which it will be presumed that all terms and conditions are acceptable to them. Deviations taken elsewhere and not brought out in the following deviation schedule, the same will not be accepted. The owner reserves the right to reject the offer on account of such deviations if the bidder, on advice of owner, does not withdraw the deviations.

NAME OF THE PROJECT: DVC,HEAD QUARTER  
 YOUR NIT NO.: DVC/Tender/Head Quarter/SLDC/CMM/Works and Service/00005  
 Bidder's NAME & ADDRESS  
 TO

\_\_\_\_\_ ( Purchaser's Name & Address )

Dear Sir,

Following are the deviations proposed by us relating to techno-commercial terms and conditions. We confirm that we shall withdraw the deviations proposed by us at the cost of withdrawal indicated in the price bid failing which our bid may be rejected and Bid Security forfeited

SI No	Clause No.	Deviation

Date \_\_\_\_\_ ( signature ) \_\_\_\_\_

Place : \_\_\_\_\_ ( Name ) \_\_\_\_\_

( Designation ) \_\_\_\_\_

Common Seal \_\_\_\_\_

NOTE : If there are no deviation, this deviation schedule shall be submitted along with the techno-commercial bid duly signed and stamped after stating " NIL DEVIATIONS".

Cost of withdrawal of deviations

NAME OF THE PROJECT: DVC,HEAD QUARTER

YOUR NIT NO.: DVC/Tender/Head Quarter/SLDC/CMM/Works and Service/00005

BIDDER'S NAME & ADDRESS:

TO

\_\_\_\_\_  
( Purchaser's Name & Address )

Dear Sir,

Following are the deviations as proposed by us relating to techno-commercial terms and conditions. We are also furnishing below the cost of withdrawal for the deviations proposed by us. We confirm that we shall withdraw the deviations proposed by us at the cost of withdrawal indicated in this attachment failing which our bid may be rejected and Bid Security forfeited.

SI No	Clause No	Deviation	Cost of Withdrawal in (RS)

Date \_\_\_\_\_ (signature ) \_\_\_\_\_

Place : \_\_\_\_\_ (Name ) \_\_\_\_\_

(Designation)\_\_\_\_\_

Common Seal \_\_\_\_\_

NOTE : Bidders may note that bids containing deviations without the cost of withdrawal price shall be considered as unresponsive offer and will be out rightly rejected. This schedule indicating the cost of withdrawal price for such deviations should be submitted along with the price bid only and will be taken into consideration for the purpose of bid evaluations.

(On non-judicial stamp paper of appropriate value)  
PROFORMA OF BANK GUARANTEE IN LIEU OF EARNEST MONEY DEPOSIT

To  
DAMODAR VALLEY CORPORATION  
DVC TOWERS : VIP ROAD  
KOLKATA-54.

BG NO.:  
DATE:

Dear Sir.

In accordance with your Notice Inviting Tender -----  
-----under your specification

No-----dated-----M/s-----**(Name & full address of the firm)(Hereinafter called the Tenderer) hereby submit the Bank Guarantee:**

Whereas to participate in the said tender for the following:

1. ----- (Name of the items to be supplied as per NIT)
2. -----
3. -----

It is a condition in the tender documents that the tenderer has to deposit Earnest Money amounting to Rs. ----- in respect to the tender, with Damodar Valley Corporation(\*) (hereinafter referred to as "Corporation") by a Bank Guarantee from a Nationalised Bank/ Schedule Bank/Foreign Bank irrevocable and operative till the validity of the offer(i.e.-----days from the date of opening of tender) for the like amount which amount is likely to be forfeited on the happening of contingencies mentioned in the tender documents.

And whereas the tenderer desires to secure exemption from deposit of Earnest Money and has offered to furnish a Bank Guarantee for a sum of Rs.----- to the Corporation as Earnest Money.

Now, therefore, we the -----**(Bank)**, a body corporate constituted under the Banking Companies (Acquisition and Transfer of Undertaking) Act. 1969 (delete, if not applicable) and branch Office at----- **(Hereinafter referred to as the Guarantor)** do hereby undertake and agree to pay forthwith on demand in writing by the Corporation of the said guaranteed amount without any demur, reservation or recourse.

We, the aforesaid bank, further agree that the Corporation shall be the sole judge of and as to whether the tenderer has committed any breach or breaches of any of the terms costs, charges and expenses caused to or suffered by or that may be caused to or suffered by the Corporation on account thereof to the extent of the Earnest Money required to be deposited by the Tenderer in respect of the said Tender Document and the decision of the Corporation that the Tender has committed such breach or breaches and as to the amount or amounts of loss, damage, costs, charges and expenses caused to or suffered by or that may be caused to or suffered by the Corporation shall be final and binding on us.

We, the said Bank further agree that the Guarantee herein contained shall remain in full force and effect until it is released by the Corporation and it is further declared that it shall not be necessary for the Corporation to proceed against the Tenderer before proceeding against the Bank and the Guarantee herein contained shall be invoked against the Bank, notwithstanding any security which the Corporation may have obtained or shall be obtained from the Tenderer at any time when proceedings are taken against the Bank for whatever amount that may be outstanding or unrealised under the Guarantee.

The right of the Corporation to recover the said amount of Rs. -----**(Rupees-----)** from us in manner aforesaid will not be precluded/affected, even if, disputes have been raised by the said M/S-----**(Tenderer)** and/or dispute or disputes are pending before any authority, officer, tribunal, arbitrator(s) etc.

Notwithstanding anything stated above, our liability under this guarantee shall be restricted to Rs. ----- **(Rupees -----)** only and our guarantee shall remain in force upto -----and unless a demand or claim under the guarantee is made on us in writing within three months after the aforesaid date i.e. on or before the ----- all your rights under the guarantee shall be forfeited and we shall be relieved and discharged from all liability there under.

Date -----

**(Signature)** -----

Place -----

**(Printed N**



## BANK GUARANTEE VERIFICATION CHECKLIST

CHECK LIST	YES	NO
<p>1.Does the Bank Guarantee compare verbatim with standard DVC Proforma for BG?</p> <p>2.A) Has the executing Officer of BG indicating his name, designation &amp; Power of Attorney No. / Signing Power number etc. on BG?</p> <p>B)In each page of BG duly signed/initiated by the executants and last page is signed with full particulars as required in the DVC/s standard proforma of BG and under the seal of the Bank.</p> <p>C)Is BG No. and date mentioned on all pages of the BG? D)Does the last page of the BG carry the signature of two witnesses alongside the signature of the executing Bank Manager?</p> <p>3.A) Is the BG on non-judicial stamp paper is issued not more than six months prior to date of execution of BG</p> <p>B) Is the date of sale of non-judicial stamp paper is issued not more than six months prior to date of execution of BG.</p> <p>4.A) Are the factual details such as Bid specification No./NIT No./LOA/PO no. contract price, etc. correct?</p> <p>B) Whether overwriting/cutting if any on the BG authenticated under signature &amp; seal of executants.</p> <p>5.Is the amount and validity of BG in line with contract provisions?</p> <p>6.Is the foreign bank guarantee, Confirmed by a Nationalized/scheduled bank in India (as applicable)?</p> <p>7.Whether the BG has been issued by a Nationalized Bank/Non-Nationalized Bank. Acceptable to DVC/Scheduled bank at India (the applicability of the Bank should be in line with the provisions of bidding Documents)</p>		

**(A) INSTRUCTION FOR FURNISHING BANK GUARANTEE :**

1. Bank Guarantee (B.G.) for Advance Payment, B.G. for Security Deposit-cum-Performance Guarantee, Earnest Money should be executed on the Non-Judicial Stamp Paper of the applicable value and to be purchased in the name of the Bank.
2. The Executor (Bank authorities) may mention the Power of Attorney No. and date of execution in his/her favour with authorization to sign the documents.  
  
The Power of Attorney is to be witnessed by two persons mentioning their full name and address.
3. The B.G. should be executed by a Nationalized Bank/Scheduled Commercial Bank.  
**B.G. from Co-operative Bank/Rural Banks are not acceptable.**
4. A Confirmation Letter of the concerned Bank must be furnished as a proof of genuineness of the Guarantee issued by them.
5. Any B.G. if executed on Non-Judicial Stamp paper after 6(six) months of the purchase of such stamp paper shall be treated as Non-valid.
6. Each page of the B.G. must bear signature and seal of the Bank and B.G. Number.
7. The contents of the B.G. shall be strictly as Proforma prescribed by D.V.C. in line with NIT/LOA etc. and must contain all factual details.
8. Any correction, deletion etc. in the B.G. should be authenticated by the Bank Officials signing the B.G.
9. In case of extension of a Contract/Bid validity period, the validity of the B.G. must be extended accordingly.
10. B.G. must be furnished within the stipulated period as mentioned in NIT/LOA etc.
11. Issuing Bank/The Contractor are requested to mention the NIT/LOA etc. reference along with the B.G. No. for making any future queries to D.V.C.

## ANNEXURE- G

### Letter of Bid

To  
The Superintending Engineer (C&M)  
DVC, Head Quarter  
DVC Towers, V.I.P. Road, Kol-54.

Sub : ' A Comprehensive Annual Maintenance Contract (AMC) of 43 (forty three) nos. M/S LG make 1.5 Ton Split ACs for a period of 02(two) yrs. installed at SLDC, Howrah. '  
Ref: 1. NIT No: '-----'

Dear Sir(s),

We offer to supply the materials/ execute the work as per our offered bill of quantity in accordance with the conditions of the NIT document as available in the website. The details of the application fee/cost of Tender document and EMD being submitted by us has been furnished on-line.

I/We are a Micro/ Small Enterprise covered under the provision of Micro Small and Medium Enterprises Act' 2006 and registered with the authority of the State Government.

OR

I/We are not covered under the provision of Micro Small and Medium Enterprise Act, 2006

This Bid and our written acceptance of it shall constitute a binding contract between us. We understand that you are not bound to accept the lowest or any bid you receive.

We hereby confirm our acceptance of all the terms and conditions of the NIT document unconditionally.

Yours faithfully,

(Signature of Bidder OR  
Authorized person of bidder OR  
DSC Holder bidding online with authorization from bidder)

1. Name of Authorized Signatory
2. Type of Authorization
3. Name of the Bidder
4. Address
5. e-mail Address
6. Mobile Number
7. FAX Number
8. Telephone Number
9. Place
10. Date

**DETAILS OF BANKER FOR MAKING PAYMENT THROUGH RTGS/NEFT  
Requirement for RTGS / CBS /NEFT**

- 1. Name of the Company/ Beneficiary:
- 2. Address:
- 3. Phone/ FAX Number :
- 4. Bank Particulars :
  - a) Bank Name:
  - b) Branch Name:
  - c) Branch Address:
  - d) Branch Telephone No.& FAX No:
  - e) Branch Code:
  - f) 9 Digit MICR No. of Branch (Enclose a cancelled Cheque):
  - g) 11 Digit IFSC Code of Bank Branch:
  - h) Bank Account No.:
  - i) Bank Account Type: Current / CC etc.:

We hereby declare that the particulars given are correct and complete. If the transaction is delayed or credit is not affected at all for reasons of incomplete or incorrect information, we would not hold DVC responsible.

Date:  
Place:

(Authorised Signatory)  
(Printed Name)  
(Designation) -----

--

(Name) -----

-----

Address-----

-----

(Company Seal)

Bank Certification:

It is certified that above mentioned beneficiary holds a Bank Account No.----- with our branch and the Bank particulars mentioned above are correct.

Date:  
Place:

(Authorised Signatory)  
(Name)  
(Designation)  
(Authorisation No.)

(Bank Seal)

**ANNEXURE- I**

**PROFORMA FOR AFFIDAVIT TO BE SUBMITTED BY THE BIDDER**

**(for genuineness of the information furnished on-line and authenticity of the documents produced before Tender Committee for verification in support of his eligibility)**

**[Non Judicial Stamp Paper (minimum value of Rs.10)]**

**A F F I D A V I T**

I/We, \_\_\_\_\_, authorized representative of M/s. \_\_\_\_\_ solemnly

declare that :

1. I/We am/are submitting tender for supply/works/services of

\_\_\_\_\_ against NIT No. \_\_\_\_\_ dated \_\_\_\_\_, vide Bid ID \_\_\_\_\_.

2. All information furnished by me/us on-line in respect of fulfillment of eligibility criteria and qualification information of this Tender is complete, correct and true.

3. I/We and our affiliates is/are not banned/suspended by 'any establishment of DVC' / 'Ministry of Power-Govt. of India' / 'Department of Power & Non-conventional Energy Sources- Govt. of West Bengal' / 'Department of Power & Non-conventional Energy Sources- Govt. of Jharkhand'.

OR

I/We and our affiliates have been banned/suspended by 'any establishment of DVC' / 'Ministry of Power-Govt. of India' / 'Department of Power & Non-conventional Energy Sources- Govt. of West Bengal' / 'Department of Power & Non-conventional Energy Sources- Govt. of Jharkhand', named

" \_\_\_\_\_ " for a period of \_\_\_\_\_ year/s, effective from \_\_\_\_\_ to \_\_\_\_\_.

4. All scanned copy of documents, wherever applicable, uploaded by me / us in support of the information furnished online by me / us towards eligibility are valid and authentic.

5. I/We are a Micro/ Small Enterprise covered under the provision of Micro Small and Medium Enterprises Act'2006 and registered with the authority of the State Government.

OR

I/We are not covered under the provision of Micro Small and Medium Enterprise Act, 2006.

6. If any information furnished by me / us online and scanned copy of documents uploaded in support of the information by me / us towards eligibility is found to be false / incorrect at any time, DVC may cancel my Tender and penal action as deemed fit may be taken against me / us , including termination of the contract , forfeiture of Earnest Money and banning / delisting of our firm and all partners of the firm for a minimum period of 01 (one) year.

**Signature of the Tenderer**

**Dated:**

**Signature and Seal of Notary**

(To be uploaded by the Digital Signature Certificate Holder)

ON NON JUDICIAL STAMP PAPER

TO WHOM IT MAY CONCERN

This is to certify that <Name of DSC Holder>of M/s <Name of participating Firm / Company> has the authority to sign the bids using his digital signature and any document (s) in hardcopy pertaining to DVC Tender No. \_\_\_\_\_ dated \_\_\_\_\_ using his official usual signature and the bid shall be binding upon us during the full period of its validity.

Signature of <Name of DSC Holder> is duly attested hereunder.

Thanking you

Yours faithfully

\_\_\_\_\_  
<Signature of the Attesting Authority of the Company>

Signature of <Name of DSC Holder> of M/s <Name of participating Firm / Company>

Attested by <Name of Attesting Authority>

\_\_\_\_\_  
\_\_\_\_\_

Stamp

Notarized by

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Stamp

## List of Commercial Banks as per RBI (Source RBI Website dt. 08-06-2012)

1	Abu Dhabi Commercial Bank Ltd.
2	American Express Bank Ltd.
3	Arab Bangladesh Bank Limited
4	Allahabad Bank
5	Andhra Bank
6	Antwerp Diamond Bank N.V.
7	Axis Bank Ltd.
8	Bank Internasional Indonesia
9	Bank of America N.A.
10	Bank of Bahrain & Kuwait BSC
11	Barclays Bank Plc
12	BNP PARIBAS
13	Bank of Ceylon
14	Bharat Overseas Bank Ltd.
15	Bank of Baroda
16	Bank of India
17	Bank of Maharashtra
18	Canara Bank
19	Central Bank of India
20	Calyon Bank
21	Citibank N.A.
22	Cho Hung Bank
23	Chinatrust Commercial Bank Ltd.
24	Centurion Bank of Punjab Limited
25	City Union Bank Ltd.
26	Coastal Local Area Bank Ltd.
27	Corporation Bank
28	Catholic Syrian Bank Ltd.
29	Deutsche Bank AG
30	Development Credit Bank Ltd.
31	Dena Bank
32	IndusInd Bank Limited
33	ICICI Bank
34	IDBI Bank Limited
35	Indian Bank
36	Indian Overseas Bank

37	Industrial Development Bank of India
38	ING Vysya Bank
39	J P Morgan Chase Bank, National Association
40	Krung Thai Bank Public Company Limited
41	Kotak Mahindra Bank Limited
42	Karnataka Bank
43	Karur Vysya Bank Limited.
44	Lord Krishna Bank Ltd.
45	Mashreqbank psc
46	Mizuho Corporate Bank Ltd.
47	Oman International Bank S A O G
48	Oriental Bank of Commerce
49	Punjab & Sind Bank
50	Punjab National Bank
51	Societe Generale
52	Sonali Bank
53	Standard Chartered Bank
54	State Bank of Mauritius Ltd.
55	SBI Commercial and International Bank Ltd.
56	State Bank of Bikaner and Jaipur
57	State Bank of Hyderabad
58	State Bank of India
59	State Bank of Indore
60	State Bank of Mysore
61	State Bank of Patiala
62	State Bank of Saurashtra
63	State Bank of Travancore
64	Syndicate Bank
65	The Bank of Nova Scotia
66	The Bank of Tokyo-Mitsubishi, Ltd.
67	The Development Bank of Singapore Ltd. (DBS Bank Ltd.)
68	The Hongkong & Shanghai Banking Corporation Ltd.
69	Tamilnad Mercantile Bank Ltd.
70	The Bank of Rajasthan Limited
71	The Dhanalakshmi Bank Limited.
72	The Federal Bank Ltd.
73	The HDFC Bank Ltd.
74	The Jammu & Kashmir Bank Ltd.
75	The Nainital Bank Ltd.

76	The Sangli Bank Ltd.
77	The South Indian Bank Ltd.
78	The Ratnakar Bank Ltd.
79	The Royal Bank of Scotland N.V.
80	The Lakshmi Vilas Bank Ltd
81	UCO Bank
82	Union Bank of India
83	United Bank Of India
84	Vijaya Bank
85	Yes Bank



# CERTIFICATE

## (Bidder's Letterhead)

1. We certify that we have read the orders of Department of Industrial Policy and Promotion, MoC&I, GOI vide No. P-45021/2/2017-B.E.-II dated 15.06.2017 [Public Procurement (Preference to Make in India) Order'2017] and its subsequent revisions/amendments issued by MoF, GOI and by MoP, GOI time to time.

We further certify that we follow all requirements in this regard (wherever applicable) and are eligible to be considered.

2. We certify that we have read the orders of Department of Expenditure, Public Procurement Division, MoF, GOI vide F.No.6/18/2019-PPD dated 23/07/2020 (Public Procurement No.1 & Public Procurement No.2) and dated 24/07/2020 (Public Procurement No.3) and its subsequent revisions/amendments issued by MoF, GOI time to time, regarding requirement of registration with the Committee of DPIIT, MoC&I, GOI for "procurement from a bidder (including its Collaborator/Associate/ 'DJU Partner' / 'JV partner' / 'Consortium Member' /Assignee, wherever applicable)", "sub-contracting works to any contractors" and "procurement of goods by the bidder directly/indirectly from the vendors" of a country which shares a land border with India (except for the Countries to which the Government of India has extended lines of credit or, in which the Government of India is engaged in development projects).

We further certify that we fulfill all requirements in this regard (wherever applicable) and are eligible to be considered.

3. We certify that we have read the MoP, GOI's orders vide no. 25-11/6/2018-PG dated 02.07.2020 & vide no. 11/05/2018-Coord dated 23.07.2020 and its subsequent revisions/amendments issued by MoP, GOI time to time with regards to "testing of imported items to protect the security, integrity and reliability of the strategically important and critical Power Supply System & Network in the country, considering vulnerabilities in the Power Supply System & Network mainly arise out of the possibilities of cyber-attacks through malware / Trojans etc. embedded in imported equipment".

We further certify that we will follow all requirements in this regard (wherever applicable) and are eligible to be considered.

Date:

Place:

(Authorised Signatory)

(Printed Name)

(Designation) \_\_\_\_\_

(Name) \_\_\_\_\_

Address \_\_\_\_\_

(Company Seal)