

OPEN E-TENDER – PURCHASE

REQUEST FOR QUOTATION

BID SYSTEM: SINGLE BID

TENDER NO: D/IMM/COM3/5461/03/2183/1

TENDER DATE: 21-FEB-2023

DUE DATE AND TIME: 21-MARCH-2023 at 14:00 PM (IST) IMPORTANT NOTE

- Bidders are requested to submit their quotation online at HAL's e-procurement portal (<u>https://eproc.hal-india.co.in</u> or link to e-Procurement through <u>www.hal-india.co.in</u>).
- 2) <u>Both Indian and Foreign vendors are eligible for submission of Bid.</u>
- 3) Tenders submitted other than e-procurement portal will not be considered and will be rejected (No Hard copies of quotation should be submitted).
- 4) HAL is not responsible for delays / problems faced if any with internet, etc. Hence you are requested to submit the bids on-line well before the tender due date and time.

Dear Sir,

Sub: Request for submission of on-line tenders for Supply of Supply of Varistor (Part No:V 130 PA 20 A)

1. Please quote the requirement through HAL e-procurement Portal i.e. <u>http://eproc.hal-india.co.in</u> only. You have to upload the pricing details in Annexure-01 and compliance against Commercial Terms & Conditions in Annexure-02 and Check List compliance in Annexure-03.

2. The online quotations / offers to be submitted through e-procurement portal on or before the closing date of this tender. The offers received in any other mode like E-mail / Fax/ Courier will not be considered as valid offers for evaluation and summarily rejected.

3. Procedure for Log in using DSCs and System Requirements documents are available in our e-portal website <u>https://eproc.hal-india.co.in</u>

In case bidders have any problem during download of Tender Documents and Upload of their Bids, they may directly approach HAL Help Desk 24/7 through following.

Email: ephelpdesk@hal-india.co.in



Ph: 080-22323697 / 98

You may also put a copy to us on email: imm.ardc@hal-india.co.in for follow up at our end.

4. Bidders are advised, in their own interest, to ensure that their bids are submitted well before the due date and time of bid submission as HAL's e-portal system will not allow submission of bids once the closing date & time is crossed. HAL shall not be responsible if bidder is not able to submit the bid on account of failure in network etc. Hence we request to ensure bids are uploaded / submitted well before due date & time.

5. Tender Documents: The bidders should download all tender documents directly from HAL e-procurement portal (<u>https://eproc.hal-india.co.in</u> or link to e-Procurement through www.hal-india.co.in). No fee for tender documents is applicable.

6. This ENQUIRY is governed by TERMS AND CONDITIONS i.e. Technical Compliance Format Annexure-01, Commercial Terms & Conditions Annexure-02 and Price Bid Format Annexure – 03 and Check List Annexure-04 as attached.

7. Evaluation process and Criteria:

7.1 **Pre Bid Clarification:**

In case vendor requires any clarifications etc., allow sufficient time for us to respond. You should approach us seeking clarification at the above indicated e-mail address.

7.2 Bid opening:

Quotations against this RFQ would be opened the next working day after the scheduled last date for submission of tender. In case due to various administrative reasons, the quotations are not opened on that day, the same will be opened on subsequent working day. All interested bidders may witness the tender opening online by logging into HAL e-Procurement portal.

7.3 Techno-Commercial Evaluation Criteria:

a) Quotation submitted by the vendors would be opened and examined for adherence/ compliance to the requirements as specified in this RFQ. In case of ambiguity or non-clarity in statements given by the vendors, HAL may seek information/ clarification from any or all the vendors. Only such offers that meet HAL technical requirements shall be considered for further commercial evaluation.

b) The Commercial evaluation will be done on individual line item wise on landed cost basis up to HAL, ARDC (Including taxes & duties). Detailed commercial evaluation criteria is stipulated in Commercial Terms & Conditions Annexure-02.

8. HAL's Obligations: This RFQ does not oblige HAL to pay any cost incurred in the



preparation or submission of any response including technical / commercial proposals from Vendor. HAL reserves the right to reject any and /or all responses received to this RFQ without assigning any reasons.

9. HAL reserves the right to cancel the tender without assigning any reasons thereof. The decision of HAL is final in this regard. Conditional offers will be summarily rejected.

10. Canvassing by tender form, including unsolicited letter on tender submitted or post tender corrections shall render their tenderers liable for rejection.

11. Validity of Prices/ Bids: The proposal is required to be valid at least for a period of 90 days from the due date of this RFQ.

Yours faithfully, For Hindustan Aeronautics Limited

> Sd/-(Sanjay Kumar) CHIEF MANAGER (PUR) HAL, ARDC DIV.